



## IMPORTANT INSTRUCTIONS

1

Please view the Instructional Video on the Examination Process available in the Web Portal.

2

**Column Number 7, 13 & 14 to be filled by the Student.**

3

Answers should be written in A4 size paper on both sides.  
(refer sample answer sheet)

4

Only black or blue ink should be used.

5

20 mm margin should be provided on all sides.

6

Students should write their register number, name and question code on top and page number on bottom of each page.

7

Students should also sign at the bottom of each page.

8

After completing the examination, all pages including duty filled-in front page should write number of pages in the front page.

9

The front page and all answer sheets (sorted in page number order) should be scanned using a scanner or smart phone in jpg/jpeg format, and uploaded in the web portal. File size should not exceed 1.5 MB.

10

Before pressing upload button, students should ensure all pages are legible and complete.

11

Answer sheets should be stapled after placing index page at the top and should be placed in A4 size cover.

12

The address label of the respective Zonal Engineering College is to be pasted on the cover.

13

Send the cover on through Registered Post/ Speed Post/ Courier Service.

### FOR FURTHER INFORMATION CONTACT: